

**RATES AND BOOKING FORM – COLOMBIAN COMPANIES  
AUTOMOTIVE MANUFACTURING MEETINGS BOGOTA, COLOMBIA – MAY 24-25, 2016**

Carefully review the below packages and book the most appropriate one for your company. All features included are clearly described here below. We highly recommend you to prepare graphics (posters, roll-ups, pop-up booths, etc.) for your stand.

**BASIC PACKAGE – 4 Sqm**

**1 Company – 1 Delegate**

**\$ 1.150 USD**

One 4 sqm booth (2x2)  
1 Company – 1 Delegate  
Fully equipped with spot lights, 1 table, 3 chairs, carpet and fascia board



- ◆ A detailed profile of your company in the online catalogue
- ◆ Unrestricted access to the online detailed catalogue
- ◆ One schedule of pre-planned BtoB meetings based on your choices
- ◆ Access to the conferences & workshops on May 24<sup>th</sup> & 25<sup>th</sup> (Corferias)
- ◆ Access to coffee break on May 24<sup>th</sup> & 25<sup>th</sup> (Corferias)

**EXECUTIVE PACKAGE – 8 Sqm**

**1 company – 2 Delegates**

**\$ 1.950 USD**

One 8 sqm booth (4x2)  
1 Company  
2 Delegates  
Fully equipped with spot lights, 2 tables, 6 chairs, carpet and fascia board



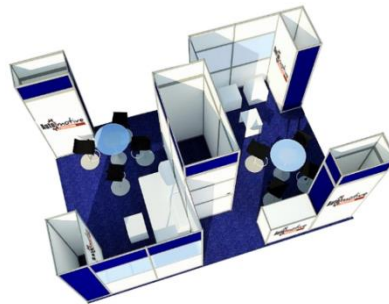
- ◆ A detailed profile of your company in the online catalogue
- ◆ Unrestricted access to the online detailed catalogue
- ◆ One schedule of pre-planned BtoB meetings based on your choices
- ◆ Access to the conferences & workshops on May 24<sup>th</sup> & 25<sup>th</sup> (Corferias)
- ◆ Access to coffee break on May 24<sup>th</sup> & 25<sup>th</sup> (Corferias)

**PREMIUM PACKAGE – 24 Sqm**

**1 Company – 4 Delegates**

**\$ 5.000 USD**

One 24 sqm booth (6x4)  
1 Company  
4 Delegates  
Fully equipped with spot lights, 2 tables, 4 chairs, 2 arm chairs, 1 cupboard, 1 storage box, carpet and company sign.



- ◆ A detailed profile of your company in the online catalogue
- ◆ Unrestricted access to the online detailed catalogue
- ◆ One schedule of pre-planned BtoB meetings based on your choices
- ◆ Access to the conferences & workshops on May 24<sup>th</sup> & 25<sup>th</sup> (Corferias)
- ◆ Access to coffee break on May 24<sup>th</sup> & 25<sup>th</sup> (Corferias)

**Additional Delegates (No additional schedule of meetings)**

**\$ 150 USD**

- ✓ Unrestricted access to all workshops and conferences on May 24<sup>th</sup> and 25<sup>th</sup> (Corferias)
- ✓ Coffee bar & lunch catered on May 24<sup>th</sup> and 25<sup>th</sup> (Corferias)

**Presentation of a Technology Workshop:**

- ✓ A 40-minutes "Technology Workshop" must focus on one of your specific capabilities that has applications in various sectors
  - ✓ You must submit a 5-10 line abstract to the organizers for approval
  - ✓ Note that **we reserve the right to reject your request** should we deem it irrelevant
  - ✓ If your workshop is validated we'll commit to circulating the abstract through the online catalog and providing adequate facility at the event
- \*The workshops may be scheduled on May 24 or 25<sup>th</sup> (Corferias)

**Advertisement in the official catalogue**

\$ 1.000 USD

A two sided advertisement of your company. You should supply the artwork in English and Spanish in the appropriate format.

**PURCHASE ORDER****ORDER CONFIRMATION**

o	Basic Package - 4 sqm booth: 1 company – 1 delegate	1.150 USD*
o	Executive Package - 8 sqm booth: 1 company – 2 delegates	1.950 USD*
o	Premium Package - 24 sqm booth: 1 company – 4 delegates	5.000 USD*
o	Additional delegate	( ) x 150 USD*
o	Workshop	1.500 USD*
o	Advertisement in the Official Catalogue	1.000 USD*
o	Lunches (per person per day)	( ) Lunch(es) x ( ) day(s) x 30 USD*
<b>Grand total</b>		.....
Taxes (only if applicable)*		.....
<b>Net due to advanced business events</b>		.....

**PAYMENT TERMS:****\*Additional Information on tax**

- a) Your company is registered in France, French tax (VAT) is due
  - b) Your company is registered in a European Union country, excluding France, French tax is not applicable (You must report it to your fiscal administration). Please indicate the tax registration number of the billed company.
  - c) Your company is based in a non-European country, no taxes are applicable.
- Your company is registered in Italy, Italian tax (VAT) is due. Our Rome office will bill you and include the VAT amount.

**A 60% down-payment is required.** Your account must be balanced prior to the event.

Full payment at booking is also accepted.

<b>Payment can be made by :</b>  - Credit card (visa, master card only) from an online facility - Wire transfer to our bank account (send us a copy of the receipt by email)	<b>Our bank account details :</b>  - IBAN: FR76 3000 4008 0400 0100 7591 014 - RIB Code: 30004 00804 00010075910 14 - BIC Code: BNPAFRPPCE - Bank: BNP PARIBAS - Bank address: 37 Av des Champs Elysées / 75008 Paris, France
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**IMPORTANT NOTE:** sign on next page, scan and return this booking form (3 pages) to **your contact**. When you're done you'll be requested to fill out the registration form and provide details of your capabilities. Those details will be used for your profile in the online catalogue and are very important for the matchmaking program.

# ADVANCED BUSINESS EVENTS

## GENERAL TERMS AND CONDITIONS

Event name: Automotive Manufacturing Meetings Bogota, Colombia 2016  
Date: May 24-25, 2016  
Location: Corferias, Bogota (Centro Internacional de Negocios, May 24 & 25)  
City: Bogota, Colombia

### 1/ ORGANIZATION

The Event is organized by abe - advanced business events, a limited company with a stated capital of 50.000 Euros, whose registered head office is located at 35/37 rue des Abondances - 92513 BOULOGNE-CEDEX - France, hereafter referred to as the Organizer.

### 2/ PURPOSE

These regulations stipulate the terms and conditions according to which the Organizer sets up and runs the Event. They detail the respective rights and obligations of the Organizer and the signing company, hereafter referred to as the Participant. The Participant formally undertakes to abide by these regulations.

### 3/ PLACE AND DATE

The Event will be held at the Place and Date indicated here above. The Organizer is free to change the Place or Date of the Event in case the Place is rendered unavailable or in case of *force majeure*, in which case no compensation shall be due to the Participant. The Organizer is free to cancel the Event further to expressly notifying the Participant, in which case ongoing registration applications shall be cancelled ipso jure, without any compensation due to the participant.

### 4/ ADMISSION, REGISTRATION, CANCELLATION, PAYMENT

Any company or institution is allowed to attend the Event provided it has the relevant skills to enter into negotiations with prime contractors. The Organizer reserves the right to deny any registration without any obligations to justify their decision.

The participant may cancel their registration forty-five days (45) or more prior to the Event without any penalties. However if the cancellation is submitted twenty-one (21) to forty-four (44) days prior to the Event, the Participant must pay thirty percent (30) of the total amount of their registration fees. If the cancellation is submitted twenty day (20) and less prior to the Event, the Participant must pay the full amount.

All invoices issued and sent to the Participant must be remitted at the latest 5 days prior to the Event. The Organizer reserves the right to deny access to the Event if the Participant has not settled the invoice.

### 5/ SERVICES INCLUDED IN THE OVERALL PARTICIPATION FEE

The Organizer shall deliver the services and products as explicitly described in the booking form attached to this agreement.

### 6/ OBLIGATION TO PRODUCE A RESULT

The Organizer undertakes to diligently use the resources available to it without being subject to an obligation to produce any results.

### 7/ INSURANCE

The Organizer is the sole legal responsible for the Event. However the Organizer's responsibility shall not be engaged for any damage caused to the Participant by a third party. The Place is the sole legal responsible for the facility and premises, permanent or temporary, used for the Event, as well as all companies and activities operating and running under their direct request.

The Participant must hold an insurance policy that covers all damages caused by them, their staff or their belongings to a third party. The Participant must hold an insurance policy that covers all damages caused to their equipment and materials brought to the Event.

### 8/ APPLICABLE AMENDMENTS

The Organizer reserves the right to bring additional amendments to this agreement to deal with any matters not initially mentioned in the agreement. Such amendments shall be notified and diligently sent to the Participant and come into force immediately.

Any infringement of this agreement by the Participant can lead to their expulsion from the Event provided the Organizer explicitly notifies it. In this case no refund or compensation of any kind shall be due to the Participant.

### 9/ USE OF PARTICIPANT LOGO

The Organizer reserves the right to retrieve and use the Participant's company logo in marketing materials designed to promote the event by showing a list of registered companies, called participants. If the Participant disagrees and wishes their logo to be removed from such marketing materials, they must explicitly address their request in a written form.

### 10/ SETTLEMENT

The Participant agrees with these terms and conditions by signing this agreement. In the event of disagreement the Participant agrees to first submit their query to the Organizer and seek amiable settlement. If no amiable settlement is found the tribunal of Nanterre, France, shall be the sole competent tribunal to handle the case.

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Contact name: \_\_\_\_\_

RFC (if Mexican): \_\_\_\_\_

I hereby agree with Advanced  
Business Events terms and conditions

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Company Seal: \_\_\_\_\_



**Please return the completed form by mail, fax or email :**  
advanced business events – General organization  
35-37, rue des Abondances - 92513 Boulogne cedex – France  
Tél: +33 1 4186 4121 - Fax : +33 1 4186 4985  
Email: [compta@advbe.com](mailto:compta@advbe.com)  
abe - SAS au capital de 50 000 euros – Siret : 515 013 506 00024 - NAF 8230Z

